

Friday 19 April 2024

Standing Financial Instructions (SFIs) Last and by no means least, to wrap up our guide to the SFIs we're looking to highlight that they cover arrangements for the receipt of income and security of cash and cheques, banking, investing or borrowing arrangements, payment of accounts and charitable donations for NHS Grampian Charity. Once again, a factsheet with more information is attached to the email used to send this brief. For any queries, please contact Grant Burt, Financial Governance Manager, Julie Anderson, Assistant Director of Finance or the finance manager aligned to your department/service, who will be happy to help.

Vigil for healthcare workers in Gaza The regular Friday night vigil, in remembrance and support of healthcare workers in Gaza, will take place in the ARI medical lecture theatre tonight, between 6-7pm.

Improvements to the Link Bridge between ARI and RACH Anyone based within ARI or RACH has hopefully spotted the recent improvements to the Link Bridge which connects the two buildings. Childrens' artwork and Disney music aim to help to lift the spirits of children, families and staff, along with some helpful and eye-catching posters highlighting support and services available via The Archie Foundation. Many members of staff have already fed back positive comments about the difference made by these small improvements to the hospital environment. If anyone spots any issues or has any questions or comments, please direct these to hello@archie.org where they will be addressed accordingly.

That was the week that was

Monday 15 – Pulse survey – Speak Up Culture, Putting People First – a new approach to engagement and involvement.

Tuesday 16 – Future Care planning, upcoming neurodiversity empowerment group meetings.

Wednesday 17 – Free training on safe swallowing/textured modified diets, Grampian Pride – save the date.

Thursday 18 – RACH communication boards, Grampian wellbeing festival

[All briefs are stored online, just click this link](#) or visit Working with Us>HR Portal>NHSG Staff Daily Briefs on the NHS Grampian website.

HEPMA downtime and your feedback The problems accessing HEPMA on Saturday 13th April related to issues with the Scottish Wide Area Network (SWAN), the secure network used by Scotland's public services, and also impacted on other systems like the National CHI.

Our Regional NoS HEPMA colleagues are conducting a review and will share any lessons learned, and we are doing the same locally. Regardless of the cause, the outage highlighted the importance of the HEPMA fall-back machines and the role they play for contingency.

Please ensure the following:

- you are checking the fall-back system and printer regularly (ensuring there is sufficient toner and paper)
- all issues with the fall-back device and printer are reported to the IT Servicedesk
- that staff are aware of the location of the fall-back machine and printer and how to access it
- the location of the wards HEPMA folder is known: it contains all the key information including the Business Continuity Procedure
- if you printed MAC & MAP charts at the weekend please ensure paper and toner are restocked
- staff are familiar with what to do when the system returns e.g. overriding charting. This is noted in the Post System Unavailability review section of the Business Continuity Procedure or Charting Override (sharepoint.com) (paper copy in the ward's HEPMA folder)
- retain printed MAC/MAP charts and file as part of the patient record

More information on planned and unplanned HEPMA outages is available here: System Downtime (Planned and Unplanned) (sharepoint.com)

If you were on shift during the downtime, or weren't on shift but have feedback on how your ward managed, we would be very grateful if you could complete this short Teams questionnaire. This will enable us to take learning, update available guidance if needed and provide targeted support.

STAR Award We have two presentations to share this week. Firstly, our congratulations to Lloyd Clark, Highly Specialist Clinical Physiologist. He was nominated for his lovely, calming approach to patients and families when they are experiencing difficult times, for setting a high standard of excellence, and being an inspiration to all.

Secondly, the team award went to the district, community, liaison nurses, and administrator for North Foresterhill Health Centre Team. Their nomination noted they were welcoming, supportive, friendly and understanding, inspiring enthusiasm and great role models for students.

If you want to put forward a colleague or a team for a STAR award, you can either complete the online nomination form, or email the details of the person/team you want to nominate to gram.staffthanksandrecognition@nhs.scot

Tune of the day Buckle up; we have got a lot of tunes to get through thanks to your recollections of the first record you bought.

Emily Christie is pretty sure her first purchase was Starmaker by the Kids from Fame, chosen at John Menzies in Banchory.

Craig Hewitt picked up Message in a Bottle at Woolworths on Felling High Street.

It was Woolworths also for Carol-Anne Phimister; the wages from her Saturday job there paid for Pat Boone's Love Letters in the Sand. Her purchase was inspired by her parents' honeymoon in Aberdeen – the song played as they sat at the beach.

Jim Scott bought Coco by The Sweet for the princely sum of 50p in 1971. Decimalisation had happened just a few months before and this represented his week's wages as a paper boy.

Emma Williams kept it classy with her first purchase – The Lion Sleeps Tonight by Tight Fit.

Martin Urquhart kicked off a lifelong love of (cheesy) pop with Two in a Million by S Club 7

Finally, it was Dexy's Midnight Runners for Stephen Finlay; he'd gone into The Other Record Shop in Aberdeen intending to purchase Geno, but instead snapped up their new (at the time) single, the evergreen Come On Eileen

Phew! Thanks to everyone who got in touch, sharing their memories. I hope everyone has a good weekend. If you are working through, have a safe shift. The brief will return on Monday (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot