

Staff Governance Committee Assurance Report to Grampian NHS Board

Purpose of Report

This report summarises the key matters considered by the Committee under the revised governance arrangements approved by the Board. In line with these arrangements, the business of the Committee has been focused on aspects of staff governance relevant to the Board's response during the period of the COVID-19 mobilisation plan.

This report covers the Committee meeting held on Thursday 13 August 2020.

Recommendation

The Board is asked to note the following key points and assurances from the Committee:

The agenda comprised of a number of workstreams with the lead of each submitting a report supplemented by attending to answer Committee questions.

The Committee approved a revised constitution, recognising the Whistleblowing Champion as a member of the Committee.

The Committee agreed an approach to shape the future format of the meeting and provide a response to the SLWG - Renewal paper presented at the 6 August 2020 Board meeting. A joint workshop with GAPF will be held in November 2020 along with structured data gathering, in order to present outcomes to the 11 December 2020 meeting.

The Committee was briefed on the transitioning to a business as usual supply chain for PPE, continued use of the Daily Brief to assure staff on the adequate supply of PPE and of work underway to establish a PPE Clinical Lead.

The current and future processes for the asymptomatic testing of staffing working in specialist cancer units, in long term care of the elderly and in long stay mental health wards were outlined to the Committee. The Committee was assured that all information governance aspects had been considered in devising a future efficient and agile process using the TRAK system.

The Committee was provided with a number of examples of the involvement of staff during the recovery phase of the Covid-19 pandemic. These included facilitating through use of Microsoft Teams the ability for 2,500 comments or edits on the Remobilisation Plan; the Daily Brief being progressive in setting daily questions to get a sense of the 'feeling' in the organisation; and a refresh of the membership of the Focus Groups.

The Committee was assured by the approach being taken to the local implementation of the National Whistleblowing Standards, whilst awaiting a revised national implementation date. Mr Coldwells was the executive lead for NHS Grampian and a NHS Grampian group had been established to implement the Standards, using a NHS Grampian Framework addressing issues of assurance, support and learning. The governance and reporting arrangements with layers of reporting including senior management, Staff Governance Committee and the Board was discussed.

Matters referred to other Board Committees

There were no matters referred to any other Board Committee.

Jonathan Passmore
Chair, Staff Governance Committee

Attachments:

Appendix 1 – Agenda of Staff Governance Committee meeting of 13 August 2020.

NHS GRAMPIAN

**A Meeting of the Special COVID-19 Staff Governance Committee will be held
on Thursday 13 August 2020 at 10am to 11am
via Microsoft Teams**

AGENDA

Approx Timing	No.	Item	Lead	Ref
10.00	28/20	Apologies	Diane Annand	#
	29/20	Minute of the last meeting – 11 June 2020	Jonathan Passmore	*
	30/20	Action Log – 11 June 2020	Jonathan Passmore	*
10.05	31/20	Committee arrangements: a. Revised constitution for approval b. Discussion on how to incorporate learning from the format of pre Covid-19 and Special Covid-19 Staff Governance Committees in order to shape the format of future routine meetings.	Jonathan Passmore Jonathan Passmore	* #
10.15	32/20	PPE – transitioning to Business as Usual (BAU) supply chain	Paul Allen	*
10.25	33/20	Staff Testing	June Brown	*
10.35	34/20	Recovery Cell – resetting and rebuilding update	Adam Coldwells	*
10.45	35/20	Implementation of the national Whistleblowing Standards and governance arrangements	Adam Coldwells	*
10.55	36/20	AOCB	Jonathan Passmore	#
11.00	37/20	Date of next scheduled meeting – 12 noon on Friday 11 December 2020 by Microsoft Teams or if in person, Conference Room, Summerfield House.	Jonathan Passmore	#

Tom Power
Director of People and Culture
July 2020

* Paper attached

Oral/Verbal

~ To follow

> to be tabled