

## **NHS Grampian Hospitality and entertainment**

### **Entertainment**

As a matter of policy, NHS Grampian does not incur any costs associated with entertainment.

### **Hospitality**

Expenditure on hospitality during financial year 2011/12 was £77,575

NHS Grampian has an agreed protocol that governs the provision of hospitality. This provides for reasonable refreshment to be made available where attendance at key meetings require representatives to travel large distances, where meetings are scheduled during unsociable hours or where attendees are non NHS Grampian employees for example members of the Public or visiting clinicians

Operational areas within NHS Grampian hold small budgets for this purpose and the total expenditure figure is made up of hundreds of individual requests. Typically these were for provision of tea, coffee and light refreshments. This expenditure covers all 16,000 of NHS Grampian's staff along with very many visitors and therefore represents a very low level of spend per head. Spend on hospitality costs are closely monitored to make sure that inappropriate costs are not incurred.