Dear [Name],

Freedom of Information (Scotland) Act 2002

I refer to your e-mail dated 2\textsuperscript{nd} November 2013, requesting:

“Under the terms of the FOI Legislation, I would like the following information:
1. How many acute hospitals does your NHS board cover?
2. In each acute hospital, how many wards are there?
3. Of these wards, how many of the wards have alcohol gel hand dispensers outside the ward entrance?”

I can now respond as follows:

How many acute hospitals does your NHS board cover?
In each acute hospital, how many wards are there?
Please see the attached document.

Of these wards, how many of the wards have alcohol gel hand dispensers outside the ward entrance?
In 2007 when NHS Grampian launched their 'Stop, gel and go' campaign alcohol gel was sited at all ward entrances which have remained in situ since then.

Under section 20 (1) of the Act, if you are dissatisfied with the way NHS Grampian has dealt with your request, you have a right to request a review of our actions and decisions in relation to your request, and you have a right to appeal to the Scottish Information Commissioner.
A request for review must be made within 40 working days and should, in the first instance, be in writing to: Directorate of Corporate Communications, Ashgrove House, Foresterhill, Aberdeen, AB25 2ZN or by email to grampian@nhs.net

Requests for appeal should be made in writing to: Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS
Telephone: 01334 464610, Fax: 01334 464611
E-mail: enquiries@itspublicknowledge.info

Yours sincerely

[Signature]

Chris Morrice
Information Governance Manager
NHS Grampian