NHS GRAMPIAN

Minute of Meeting of GRAMPIAN NHS BOARD held in Open Session
on Thursday 5 March 2015 at 1.30pm
at Curl Aberdeen, Eday Walk, Aberdeen

Present

Professor Stephen Logan Chairman
Mr David Anderson Non-Executive Board Member
Mrs Rhona Atkinson Non-Executive Board Member
Mr Raymond Bisset Non-Executive Board Member
Cllr Barney Crockett Non-Executive Board Member
Mrs Sharon Duncan Non-Executive Board Member
Dr Nick Fluck Medical Director
Mr Alan Gray Director of Finance
Professor Mike Greaves Non-Executive Board Member
Mrs Christine Lester Non-Executive Board Member
Dr Lynda Lynch Non-Executive Board Member
Mr Terry Mackie Non-Executive Board Member
Dr Helen Moffat Chair, Area Clinical Forum
Mr Jonathan Passmore Non-Executive Board Member
Cllr Anne Robertson Non-Executive Board Member
Mr Eric Sinclair Non-Executive Board Member
Mrs Elinor Smith Director of Nursing and Quality
Mr Malcolm Wright Interim Chief Executive

By invitation

Dr Adam Coldwells Chief Officer, Aberdeenshire
Ms Pam Gowans Chief Officer, Moray
Mrs Laura Gray Director of Corporate Communications/Board Secretary
Dr Annie Ingram Director of Workforce
Mr Andrew Jackson Legal Advisor
Mr David Pfleger Director of Pharmacy and Medicines Management
Mrs Judith Proctor Chief Officer, Aberdeen City
Mr Graeme Smith Director of Modernisation
Dr Pauline Strachan Deputy Chief Executive
Mrs Susan Webb Acting Director of Public Health

Attending

Miss Lesley Hall Assistant Board Secretary

Item Subject

1 Welcome and Introductions

The Chairman welcomed everyone to the meeting.

2 Apologies

Apologies were received from Councillor Stewart Cree.
The Board had before it a paper prepared by Mr Graeme Smith, Director of Modernisation, that included draft Integration Schemes prepared by Aberdeen City, Aberdeenshire and Moray Transitional Leadership Groups (TLGs) on behalf of NHS Grampian and the three Councils in the Grampian area. The schemes described, at a high level, how the Integrated Joint Boards (IJBs) will operate based on a model integration scheme published by the Scottish Government in October 2014. Once approved by the partner organisations, the schemes would be submitted to the Scottish Government.

The Integration Schemes had been the subject of wide consultation within NHS Grampian and the Councils. They had also been reviewed by the Executive Team of NHS Grampian who recommended them to the Board for approval. The final drafting had involved the Executive Team, legal advisors from NHS Grampian and the local authorities, with input from Scottish Government colleagues.

Aberdeen City and The Moray Councils had approved their respective schemes and Aberdeenshire Council would be considering its scheme on 12 March 2015.

The schemes were at a high level and the detail would be developed locally through Memoranda of Understanding in the shadow period of IJB working during 2015.

The paper set out the specific issues included in the Schemes, the decision-making process and timescales and the review process including consultation by the IJBs and the scrutiny by the Executive Team of NHS Grampian in conjunction with the Chief Officers.

The delegation of health services to IJBs had been considered in detail, with advice from senior managers and clinicians regarding services that will be delegated which will provide a service across the partnerships. Memoranda of Understanding will be agreed by the IJBs and NHS Grampian to ensure that all parties are satisfied with the management and coordination arrangements. It was noted that the Strategic Change Management Group would develop the Memoranda of Understanding for review by the North East Partnership Steering Group for subsequent approval by the Grampian NHS Board and the IJBs.

The services to be delegated were summarised in appendix 1 to the paper.

The Board noted that there had been considerable staff involvement in the three IJB areas and this will continue as integration arrangements develop. The advisory structure and Grampian Area Partnership Forum had considered integration.

Mr Anderson pointed out the need for adequate staffing to support Chief Officers in their considerable roles. He made specific reference to Moray as he was on the Moray Transitional Leadership Group (TLG). Mr Wright assured him that the management system and structures were under consideration.

The Chairman cautioned against creating bureaucracy and emphasised the need to
ensure the focus was on a better health and social care service.

Mr Passmore echoed concerns about the bureaucracy and sought assurances that the schemes were the basis for developing services that would deliver change and improvements for the Grampian population. Mr Smith responded that significant effort would be made to make the new arrangements work and that there was a statutory requirement for the Board to provide support. He assured the Board that, following the disestablishment of CHPs on 31 March 2015, the shadow IJBs would be responsible for services currently provided by CHPs, with Chief Officers being accountable to the Chief Executive of NHS Grampian. Mr Wright confirmed that as Chief Executive of NHS Grampian he was legally accountable for the CHP services and the Chief Officers would report directly to him and would be members of the NHS Grampian Executive Team.

The Board noted that the approval of the Integration Schemes was an important milestone, but was only a step towards transformational change.

Mrs Duncan advised that NHS Grampian would remain responsible for Staff Governance. NHS Grampian staff would continue to be employed by and be accountable to NHS Grampian.

Mr Smith assured the Board that the Schemes had been compared to ensure consistency in particular aspects, particularly relating to coordination of services.

In response to a query from Mr Bisset about possible conflict of interests, the Chairman and Chief Executive suggested that although there was an opportunity for such conflict, careful management of potential conflicts would avoid this.

Dr Lynch pointed out that Non-Executives had been appointed as members of Grampian NHS Board, not IJBs, and felt this needed to be addressed at a national level.

**Following discussion, the Board:**

- **Approved the Integration Schemes for Aberdeenshire, Aberdeen City and Moray.**

- **Agreed to the submission of the Schemes to the Scottish Government by 1 April 2015.**

- **Agreed the delegation of authority to make minor amendments to the Chief Executive and representatives of the shadow IJB/TLGs/Councils as appropriate.**

Signed.......................................................                                        Date ..................................

Chairman