Item          Subject

1          Apologies

Apologies were received from Mrs Rhona Atkinson, Dame Anne Begg, Mrs Susan Coull, Mrs Joyce Duncan, Professor Steve Heys, Mrs Caroline Hiscox, Dr Annie Ingram, Miss Rachael Little, Cllr Douglas Lumsden, Mr Gary Mortimer and Mrs Susan Webb.

2          Declarations of Interest

There were no declarations of interest relating to specific agenda items.
3 Approval of the Grampian 2018/19 Winter (Surge) Plan

Ms Francey presented the paper on the Winter (Surge) Plan for 2108/19 referring to the larger Winter Surge Plan document which underpinned it. She explained the process followed to develop the plan which included learning lessons from previous years, table top exercises and readiness checks. She highlighted the surge preparation, resources and risks. The Board noted that festive cover was in place and the engagement across the system. Ms Francey stressed the importance of the 6 Essential Actions Improvement Programme.

Ms Francey reported from the Unscheduled Care site visit to Aberdeen Royal Infirmary the previous day, 31 October 2018, which involved colleagues from the Scottish Government and peers from other Health Boards reviewing NHS Grampian’s unscheduled care position. Feedback from the visit had been positive, with particular reference to site and capacity teams, flow coordinators, AHPs at the “front door”, integrated discharge hub and the innovative approach to the development of a Division of Unscheduled Care.

Ms Francey responded to queries from Board members regarding input from voluntary services, inclusion of children’s services and recognition of work being done across partnerships. She acknowledged that these suggestions would be addressed in future iterations of the plan. The Board was assured that there were particular lessons to be learned regarding working with health and social care partnership colleagues.

Ms Croft advised that there was an update on the current position regarding flu from the Director of Public Health which she would share with Board members.

Board members commented that it was a very good plan which had improved over the years as a result of lessons learned.

Mr Smith reported on positive feedback received at a national event which was encouraging for the NHS Grampian team.

The Board approved the Winter (Surge) Plan for 2018/19 which had been prepared with the involvement of the key partners in the North East of Scotland.

4 Infrastructure Investment – Award of Contract for Replacement of the Cyclotron

Mr Gray explained the reason for this paper and introduced colleagues, Mr Garry Kidd, Assistant Director of Finance and Dr Roger Staff, Clinical Scientist.

The item had been presented to the Board meeting on 4 October 2018 at which the Board agreed to the award of the contract for replacement of the cyclotron. Since then, the allowances in the bid price for decommissioning and installation have increased significantly from previous estimates. As there was only one bidder and no benchmark, it had been difficult to estimate the costs. NHS Grampian had been in discussion with the Scottish Government which had agreed to fund the entire commission costs. The paper set out the case for replacement of the cyclotron, the procurement process and analysis of tendered costs.
The Chairman noted the Scottish Government's commitment to make this world-leading facility available. He thanked Mr Kidd and Dr Staff for their input to the procurement process.

The Board:

- Noted that following an open procurement process only one bid had been received for replacement of the existing cyclotron;
- Noted the allowances in the bid price for decommissioning and installation were significantly higher than previous estimates and that these were included as provisional sums pending completion of detailed site surveys and design works;
- Noted that the Scottish Government Health Finance Directorate had approved an additional funding allocation to cover this increase in costs and had confirmed that the NHS Grampian Board have delegated authority to approve the award of the contract.
- Approved the award of the contract to the sole bidder, to be announced when the procurement process is complete, and delegate authority to the Board’s Director of Finance to authorise any necessary variation to the installation and decommissioning works as appropriate to ensure timely implementation.

5 Date of Next Meeting

Board Meeting on Thursday 6 December 2018 at CLAN House, Westburn Road, Aberdeen.

Signed ............................................................... Dated ........................................

Chairman